

28th Annual Scientific Congress of the Hong Kong College of Cardiology 3 – 5 July 2020, Virtual Congress

Paediatric Free Paper Presentation Guidelines

Please read the guideline carefully and prepare your presentation.

Presentation schedule

Session: Free Paper Session: Paediatric Cardiology

Session Date: 4 July 2020 (Saturday)

Session Time: 08:30 – 10:25

Duration: 7 minutes + 2 minutes Q&A

Language: English

Award: You will be competing for Best Abstract Award (Paediatric Cardiology) or Best Clinical Case Presentation Award (Paediatric Cardiology) in this session. All abstract presenters must stay through the whole session for award presentation.

➤ For Local Presenters

You must present your abstract physically at the presentation suite at:

Salon I - V, Hyatt Regency Hong Kong, Tsim Sha Tsui ([18 Hanoi Road, Tsim Sha Tsui](#))

Please arrive at the session room **at least 30 minutes** prior to your session to check your presentation file and meet with the session chairs / judges / other speakers of the session.

➤ For Overseas Presenters

Virtual Presentation will be arranged. The congress secretariat will contact you for details.

Time control is important

Time reminder is arranged during your presentation and time control is strict. The Session Chairpersons are instructed to adhere to the schedule for the session. Immediate stop of your presentation would be requested once time's up. Please stay within your presentation schedule.

Presentation File

Please submit your presentation file in MS PowerPoint format (.ppt or .pptx) in 16:9 display ratios.

Presentation File Submission Link: <https://icc.eventsair.com/asc2020/abstract>

Please login in with your current account and password.

Even if you have submitted your PowerPoint file(s) through the submission link, you are encouraged to also bring along your files in a USB to the session as a backup.

Format of File Name

Please save your file name as: **Paper ID_Last Name.pptx (e.g.: 001_Chan.pptx)**

Presentation File Submission Deadline

24 June 2020 (Wednesday)

***Presentation File submitted after the deadline will not be allowed to present in the Congress. Change on the presentation file is not allowed after the submission deadline.**

IMPORTANT NOTES:

It is a must for you to use our PC computer for your presentation.

It is important for you to be present at your session room at least 30 minutes before *the beginning of the session to do testing*.

To facilitate our smooth arrangement, if you decide NOT to present your abstract, kindly inform us your paper ID by email as soon as possible.

Please visit the Congress website for updated news at www.hkccasc.com.

Should you need any further information, please do not hesitate to contact us directly.

Enquiries

ASC 2020 Congress Secretariat

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